



November 3rd, 2020

COMMUNIQUE

Dear Prince George Horse Society (PGHS) User Groups,

Please accept this correspondence on behalf of the Prince George Horse Society Executive Committee as it relates to some on-going challenges at the Prince George Horse Society Facility.

On-Going Parking Challenges

In an effort to address the on-going parking challenges, the PGHS Executive and the City of Prince George have collaborated to provide direction and support to address these challenges, as follows;

1. **PGHS Approved Parking Map** – areas identified in yellow are approved parking locations on the facility grounds (map attached)
2. **PGHS Approved Overflow Parking Map** – identifies overflow parking behind the gymnastics club, as approved by the City of Prince George (map attached)
3. **Unloading Area Adherence** – this area is solely for the purposes of unloading your horse(s). Once unloaded, you are required to move your truck and trailer to an approved parking location.
4. **Parking Area Cleaning** – user groups (if an event booking) or individual users are responsible for cleaning up after themselves at their truck and trailer parking location. If facility staff have to do the cleaning, the user group or individual will be billed for our staff providing this cleaning service.

General Reminder: Facility Guidelines and Policies

- a. **Ponying Horses** – ponying horses is not permitted at the Prince George Agriplex facility at any time, regardless of if you are the only person in the indoor arena. If our facility is being rented by a user group for an event, then it will be the user groups prerogative to decide if they will allow ponying under their insurance coverage during that time.
- b. **Complaints Process** – all complaints must be in writing or email and are to be directed to the facility manager. All formal complaints are forwarded to the PGHS Executive Committee, and complainants will receive a written response. We have advised our staff that they are not to report verbal complaints to the Executive or Board of Directors in an effort to ensure that the information we are receiving about a complaint is clear and accurate and is not provided through a third party.

I hope everyone is doing well and we are very pleased with the increased activity at the facility and hope that you are all staying safe.

Take Care,

PGHA Executive Committee
Jessica Mikolajczyk - President